

Our objective is to provide you the best music. To aid us in customizing your music program, please fill out the following questionnaire and return no later than 4 weeks prior to your event. This can be done via email, fax, or mail. An electronic copy of this form can be found at www.wedgewoodbanquet.com.

Your DJ will contact you prior to your wedding to discuss music services for your event.

Client Information

Contact Names: _____

Phone Numbers: _____

E-Mail Addresses: _____

Type of Function: Ceremony & Reception Reception Only **# of Guests:**

Day: _____ **Date:** _____ **Start Time:** _____ **End Time:**

GUIDELINES

Consultation: 15-30 minute phone review of the music information sheet with DJ/Music Coordinator at no charge.

Personal meeting: Catering Sales Director to quote Price.

Music Equipment: Your Wedgewood DJ will provide the sound system for both your ceremony and reception. Wedgewood will provide 1 microphone and a stand to be used during your ceremony and reception. Any other microphones or equipment required may incur an additional charge and must be discussed and finalized with both your DJ and Wedgewood Catering Sales Director.

Requested Music Information: Please be as accurate as possible on titles and artists of requested music. The DJ will do their best to get any special songs you request. Should we be unable to meet a request, we will inform you as far in advance as possible so you can give us the music file or choose a different selection. Please Note: All songs requested will be played as time allows. Some songs may be played while the Bride & Groom are not in the room or are busy mingling and not able to pay attention to the music. It is best to put your top (10) ten requested songs down first and then to add other options or styles of music (i.e. Top 40, Hip Hop, Jazz etc.) you would like to hear. The top 10 songs will be played intermittently throughout your event. We will try to incorporate the other requests as time permits. Please make sure to discuss any and all specifics regarding your requested music selections, including your "DO NOT PLAY" list, with your DJ.

Ceremony Time: _____ Officiant: _____

Pre-ceremony Music _____ (Background Music Style)

PROCESSIONAL MUSIC

Seating of Mothers

No Yes

Song (Title/Artist) _____ DJ Choice

Groom/Best Man/Officiant

No Yes

Song (Title/Artist) _____ DJ Choice

Wedding Party Processional:

No Yes

Song (Title/Artist) _____ DJ Choice

Brides Processional:

No Yes

Song (Title/Artist) _____ DJ Choice

Music during the ceremony (for a sand ceremony, unity candle, etc.):

No Yes

Song (Title/Artist) _____ DJ Choice

Will there be any special readings or soloists during the ceremony? Yes No
If yes, will they need additional Microphones or equipment? Yes No

Recessional Music:

Song (Title/Artist) _____ DJ Choice

Please share any details regarding your ceremony your DJ will need to know (i.e. length of ceremony, specific religious traditions, number of readings, etc).

Aren't sure what to play during your ceremony? Here are some popular traditional titles:

- Jesu, Joy of Mans Desire – Bach*
- Summer (Four Seasons) – Vivaldi*
- Canon In D – Pachelbel*
- Trumpet Voluntary - Clark*
- Arioso – Bach*

This music worksheet follows a traditional Wedgewood timeline. Should you want to vary this program, please note and discuss with your Catering Sales Director and DJ.

COCKTAIL HOUR MUSIC

Soft Contemporary Jazz Light Classic Rock DJ's Choice

WEDDING PARTY ARRIVAL AND INTRODUCTION

Song(s): (Title/Artist)

Please list names in order of introduction:

(Please write N/A next lines that don't apply to you.)

1. Parents (A)

1. Parents (B)

2. Flower Girl(s)

2. Ring Bearer(s)

3. Bridesmaid _____

3. Groomsman _____

4. Bridesmaid _____

4. Groomsman _____

5. Bridesmaid _____

5. Groomsman _____

6. Bridesmaid _____

6. Groomsman _____

7. Bridesmaid _____

7. Groomsman _____

8. Bridesmaid _____

8. Groomsman _____

9. Bridesmaid _____

9. Groomsman _____

10. Bridesmaid _____

10. Groomsman _____

11. Maid/Matron of Honor _____

11. Best Man _____

Bride and Groom announced as:

Bride and Groom First dance? No Yes

Song (Title/Artist) _____ DJ Choice

Will there be a Welcome Speech

No Yes, Given By _____

Will there be a blessing?

No Yes, Given By _____

DINNER SERVICE

If you have a buffet dinner your DJ will release the tables, starting with the head & family tables and working their way around to the rest of the room. Music during dinner is a continuation of Cocktail Hour Music.

FORMAL TOASTS

Formal toasts take place after dinner. Traditionally the Best Man, Maid of Honor, and Father of the bride give toasts, but you are welcome to choose whomever you want. We recommend limiting formal toasts to three people.

Name(s) in Preferred Order:

1. _____
2. _____
3. _____

Additional _____

Do you want the DJ to invite your guests to make a toast? (Open Mic) No Yes

WEDDING RECEPTION

Will there be a Photo Montage (Slide Show): No Yes

If yes, Name of person(s) setting up _____

When will the Photo Montage be played? _____

Do you want to do any specialty games, songs, etc.? No Yes

If yes, who will MC the games, songs, etc.? DJ Other _____

Please describe what games, songs etc. you want _____

Will there be any outside entertainers or musicians during the Reception? No Yes

If yes, Will they need additional Microphones or equipment? No Yes

The following are wedding reception traditions that typically have a special song. This is your wedding so it is up to you which traditions you want and which you want to skip.

Father/Daughter dance

No Yes

Song (Title/Artist) _____ DJ Choice

Mother/Son dance

No Yes

Song (Title/Artist) _____ DJ Choice

Bridal Party Dance

No Yes

Song (Title/Artist) _____ DJ Choice

Cake Cutting?

No Yes

Song (Title/Artist) _____ DJ Choice

Thank You Toast? (Given By Wedding Couple)

No Yes

Bouquet Toss

No Yes

Song (Title/Artist) _____ DJ Choice

Garter Toss

No Yes

Song (Title/Artist) _____ DJ Choice

Money Dance

No Yes (*choose 1-3 songs*)

Song (Title/Artist) _____ DJ Choice

Song (Title/Artist) _____ DJ Choice

Song (Title/Artist) _____ DJ Choice

Last Dance?

No Yes

Song (Title/Artist) _____ DJ Choice

Below is a list of music categories. Indicate genres you would like played by checking the applicable box(es). If you do not want one or more of the categories, please cross it off.

- FULL VARIETY • BIG BAND • OLDIES 50'S-60'S • MOTOWN • DISCO
 FUNK • 80'S NEW WAVE • 80'S DANCE • 80'S HIP HOP • 90'S
 COUNTRY • CLASSIC ROCK • ALTERNATIVE • CURRENT TOP 40
 HIP HOP • JAZZ • SALSA • MERENGUE • CUMBIA • CHA CHA'S

Requested songs (Title/Artist):

- | | |
|-----------|-----------|
| 1. _____ | 11. _____ |
| 2. _____ | 12. _____ |
| 3. _____ | 13. _____ |
| 4. _____ | 14. _____ |
| 5. _____ | 15. _____ |
| 6. _____ | 16. _____ |
| 7. _____ | 17. _____ |
| 8. _____ | 18. _____ |
| 9. _____ | 19. _____ |
| 10. _____ | 20. _____ |

!!! DO NOT PLAY LIST !!!

Please list any particular artist or songs you DO NOT want to be played:

Please note any other information pertaining to DJ/MC services that may not have been covered in this questionnaire that you are planning on incorporating into your special event:

Our mission is to allow you and your party to relax and enjoy this special occasion. The information you give us will be our guideline. When a change in timing is dictated by unforeseen circumstances, please be assured we will accommodate accordingly. Now sit back and relax and enjoy your special day!

Congratulations and thank you again for choosing the Wedgewood Wedding & Banquet Center!